

# PALLETOWER (GB) LIMITED

## Safety Instructions to ALL users of PALLETOWER equipment

### 1. ALL PALLETOWER PRODUCTS

- a) Failure to correctly adhere to the following instructions and guidelines has the potential to pose a serious risk to the health and safety of the user and others who may come into contact with the products or who may be in the vicinity in the event that an accident occurs. These safety instructions must therefore be brought to the attention of all users of PALLETOWER PRODUCTS.
- b) PALLETOWER recommend that specific risk assessments should be carried out for all PALLETOWER PRODUCTS. These should cover each application for risks both on and off site.
- c) It is recommended that, in addition to these instructions, buyers refer to and bring to the attention of all their employees the Health and Safety Executive's Guidance notes for Warehousing and Storage (HSG 76).
- d) When stacking PALLETOWER PRODUCTS, care should be taken to ensure that the superimposed PRODUCT is correctly supported on all of the stacking points of the PRODUCT underneath and that all PRODUCTS are stacked on a level and solid floor.
- e) Under no circumstances should any PALLETOWER PRODUCTS be used beyond the recommended working load or stack height. They should also be loaded to achieve maximum stability and safety within the load rating. All loads should be applied gradually.
- f) Many PALLETOWER PRODUCTS are designed to retain goods in addition to providing stacking support. If the goods within the unit exert excessive side thrust to the point where the supporting members are deformed, the load bearing characteristics of the unit will be reduced.
- g) PALLETOWER PRODUCTS should be subject to continuous visual scrutiny and inspected regularly. Any defective or damaged components, frames or units should be withdrawn from service immediately. Continued use of a defective or damaged component may severely reduce the load bearing characteristics of the unit.
- h) When handling any PALLETOWER PRODUCTS the wearing of appropriate protective headgear, clothing, gloves and shoes is recommended.

### 2. PALLETOWER STACKING UNITS – Stackable Retention Units and Pallet Converters

- a) PALLETOWER STACKING UNITS should only be stacked when fully assembled with all four sides interlocked together on a pallet. They should not be used with pallet bases of sizes other than the specified size nor with broken or damaged pallets.
- b) Recommended stacking loads for PALLETOWER STACKING UNITS are calculated on the basis that they are being used in conjunction with 4-way entry, perimeter base, open deck pallets of reasonable quality. The use of pallets of different specification could affect the performance of the PALLETOWER STACKING UNITS.
- c) If the load within a PALLETOWER STACKING UNIT is likely to give rise to a tipping effect, then cleats, base plates or other restraints should be fitted to the PALLETOWER STACKING UNIT.

### 3. PALLETOWER RETENTION UNITS (non-stacking)

These units should never be used for stacking purposes.

### 4. PALLETOWER CONTAINERS – Hypacages, Collapsible & Rigid Cages, Box Pallets, Post Pallets and Plastic Boxes.

- a) PALLETOWER CONTAINERS should only be stacked when fully assembled with all four sides secured together.
- b) The recommended stacking loads for PALLETOWER CONTAINERS should not be exceeded and are based upon the containers being in good condition.

### 5. PALLETOWER TOWERACKS

- a) Space of at least 2" (50mm) must be left between the feet of each adjacent TOWERACK to prevent the possibility of interlocking of the feet of superimposed TOWERACKS.
- b) TOWERACKS should only be stacked when all 4 posts are firmly secured in the base sockets.
- c) When stacking TOWERACKS care must be taken to ensure that the posts of the TOWERACK underneath are securely located within the feet cups of the superimposed TOWERACK.
- d) Reasonable care should be taken when stacking TOWERACKS in isolation from adjacent support, i.e., racking, toweracks, pallets etc., to ensure that the height of the stack does not exceed the limit of stability.
- e) Extreme care should be taken if pallets are to be removed from underneath when loaded pallets are stacked on TOWERACKS above.
- f) Care should be taken when lifting a pallet off a TOWERACK to ensure that the pallet does not foul the structure in any way; fouling of a pallet could pull the stack over.

### 6. ROLL PALLETS/TROLLEYS

- a) All ROLL PALLETS AND TROLLEYS must be properly secured when being transported on vehicles.
- b) Care must be taken when ROLL PALLETS / TROLLEYS are being moved / stored near to uneven or sloping ground, to prevent them from running away. If necessary, braked castors can be fitted.
- c) When handling DEMOUNTABLE ROLL PALLETS with the side frames stowed inside erected units, care should be taken to ensure that the load is stable to prevent the possibility of tipping.
- d) Specific and detailed guidelines for the use of ROLL PALLETS can be found in the HSE's Health and Safety Guidance Document for Warehousing and Storage.

### 7. USED EQUIPMENT

- a) It is a Company policy that PALLETOWER will always make available to customers such samples of any USED EQUIPMENT offered to enable the customer to carry out, with PALLETOWER assistance if required, such tests as are necessary to establish suitability for the proposed application. Such samples will be supplied on a Sale or Return basis. It is, therefore, the responsibility of the buyers to examine the goods and decide upon their suitability before placing an order.
- b) USED EQUIPMENT should be inspected before use and only equipment found to be in serviceable condition should be put into service.